



JAYAWANT SHIKSHAN PRASARAK MANDAL'S

# KAUTILYA INSTITUTE OF MANAGEMENT & RESEARCH

(Approved by AICTE, New Delhi, Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

**NAAC ACCREDITED WITH "A" GRADE**

Gat. No. 720 (1&2), Wagholi, Pune-Nagar Road, Pune-412 207.

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**Prof. Dr. T. J. Sawant**

**B.E. PGDM, PH.D**

**FOUNDER SECRETARY**

**Dr.H.D.Patil**

**B.E. , MBA, PH.D**

**DIRECTOR**

## **1.1.1. MINUTES OF MEETING –DATE 04/06/2021**

(1st Meeting of IQAC A.Y.2021-2022)

The meeting of Internal Quality Assurance Cell (IQAC) members was held on 11: 00 A.M, in the Board Room of KIMR, Pune.

The following members were present in the meeting:

1. Dr. H. D. Patil- Chairperson
2. Prof. Lambodar Saha- IQAC Coordinator
3. Dr. R.S. Joshi- Member from Management
4. Prof. Vinod Kulkarni-Member
5. Prof. Omprakash Shivpuje- Member
6. Prof. Neelam Singh- Member
7. Mr. Mahadev Awachar- Administrative Officer
8. Ms. Kajal Sawant – Administrative Officer
9. Mr. Bhalchandra Damdhare- Nominee from Local society
10. Mr. Ashish Dattatraya Shendge - Student
11. Mr. Adheer Chaudhary-Alumni
12. Mr. Sagar Raskar- Industrialist/ Employer/ Stakeholder

### **The following points were discussed in the meeting:**

- a. The formation of the IQAC is done on 21<sup>st</sup> Jan 2021. The objectives and functions of the IQAC were discussed with all the members.
- b. The members are made aware about the roles and responsibilities as per the guidelines issued by NAAC.
- c. The planning for the academic and administrative activities for the forthcoming academic year was discussed.
- d. The chairperson declared Lambodar Saha as the NAAC coordinator which was unanimously agreed by all the members.
- e. The chairperson emphasized on conducting workshops and seminars on different topics as an initiative towards QIP.
- f. The members discussed the importance of Industry Institute Interaction and the initiatives to be taken for the holistic development of the students.



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### MINUTES OF THE MEETING—07/01/22

(2nd Meeting of IQAC A.Y .2021-2022)

The meeting of Internal Quality Assurance Cell IQAC) members was held on 07/01/22 at 11:00 am in the Board Room of KIMR.

The following members were present in the meeting:

- Dr. H.D. Patil- Chairperson
- Dr. D.D.Shah- Auditor
- Dr. Sagar Wankhede- Auditor
- Prof. lambodhar Saha- Co- ordinator
- Prof. Vinod Kulkarni- Member
- Mr. Mahadev Awachar- Member

The following points were discussed in the meeting :

- Review of previous meeting held on 04/06/2021 was taken and discussed with all IQAC members. The action taken report of previous meeting was presented by IQAC coordinator.
- The Coordinator presented a short plan for upcoming semester and all members agreed to work according to the proposed plan.
- The Coordinator announced that Uploading of IQA document will be done in the month of September and all faculty members were allotted one criteria of NAAC.
- The SPPU MBA syllabus is revised by new Choice based credit system, Which included choice based credit courses was discussed in detail and decided to be adhered hence forth. Online classroom teaching was decided for the year.
- Internal and External Examination will be MCQ based. It was informed that Project in Summer Internship programme will be compulsory for all students. Discussion of add on courses were done.
- It was decided to renovate Entrepreneurship Development Cell to form Incubation and Entrepreneurship development Cell. Plans for quality academic results and result targets were discussed by the chairperson for all faculty members.



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### MINUTES OF AAA MEETING 25/06/2021

The meeting of Internal Quality AA A committee members was held on Day Date At 02: 00 p.m am in the Board Room of KIMR.

The following members were present in the meeting:

- Dr. H.D. Patil- Chairperson
- Dr. D.D.Shah- Auditor
- Dr. Sagar Wankhede- Auditor
- Prof. lambodhar Saha- Co- ordinator
- Prof. Vinod Kulkarni- Member
- Mr. Mahadev Awachar- Member

#### The following points were discussed in the meeting.

- The academic plan & progress was discussed.
- Result Analysis for the academic year 2020 – 21 was discussed and auditors asked to maintain the good result.
- The committee reviewed the teaching – learning process being followed by faculty members.
- The committee reviewed & discussed internal & external audit plan of institute.
- The committee checked that record of every activity such as workshops, FDP's and meetings of committees formed within institute is being maintained properly.
- The need of conducting personality development programs for increasing placement ability of students was discussed.
- The committee reviewed minutes of meeting of committees like anti ragging Committee etc.

**NAAC**



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### ACADEMIC CALANDER-2021-2022

The events and programmes will be organized as per the plan below based on COVID-19 guidelines given by Govt. of India. Events may be organized in online or offline mode based on the situation.

ACADEMIC CALANDER-2021-2022	
01/07/2021	Semester commences
06/07/2021	Udaan induction programme
13/08/2021	Induction programme
14/08/2021	Social awareness Activity
15/08/2021	Independence day celebration
10/09/2021	Ganesh Chaturthi
11/09/2021	Programme on human values and women empowerment
14/09/2021	Program on say no to plastics
19/09/2021	Anant Chaturthi
28/9/2021	Programme on Bhagat Singh Jayanti celebration
2/10/2021	Mahatma Gandhi Jayanti
14/10/2021	Programme on APJ Abdul Kalam Birthday celebration
15/10/2021	Dusserra Holiday
21/10/2021	Bhaubeej Holiday
16/11/2021 - 24/11/2021	Preliminary examination
21/12/21	One day FDP
08/01/2022	IQAC Meet
22/01/22 - 23/01/22	Cynosure - Techno management event
26/01/22	Republic day celebration
01/02/22 - 03/02/22	Sports activities
05/02/2022	Parent teacher meet



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22/03/22	Water day celebration
24/03/22	Programme on Swachh Bharat Abhiyan
9/4/22-21/4/22	Certificate programme on Professional Ethics and Soft Skills
10/4/22-16/4/22	Preliminary exam

  
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JSPM's Kautilya Institute of  
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Wagholi, Pune - 412 207

